

**Job Title:** REACH for Nature Facilitator

**Status:** Part-time

**Summary:** Assist with facilitation of after-school sessions, trips, and recruitment of students.

**Essential Duties and Responsibilities:** Include the following but are not limited to the job specification contained herein. Additional duties or job functions may be required as deemed necessary by the Executive Director or their designee.

- Support programs for Camptown partners, including REACH for Nature after-school clubs and other adventures as needed
- Lead small groups of student participants including adapting curriculum to meet the needs of individual students
- Facilitate learning activities and games with kids
- Promote social emotional learning and relationship-building skills among the students
- Ensure best practices are implemented for the safety of the staff and students
- Participate in monthly Saturday field trips with the program
- Operate as a team-player in both supporting and facilitating roles with the other REACH staff
- Track completion of goals and objectives vs. expected outcomes for all groups and students

**Qualifications:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and Experience:** High school diploma or GED is required. A secondary degree in a related field is preferred. First Aid will be required (training provided). Experience in outdoor related activities is highly desirable.

**Language Skills:** Ability to read and comprehend simple instructions, correspondence, and memos. Ability to write programming plans and simple correspondence. Ability to effectively present information one-on-one and in small-group settings to students, prospective partners, parents, and other employees as necessary.

**Reasoning Ability:** Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit, talk, or hear. Walking and climbing difficult terrain is required on occasion. Vision abilities required include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**Other requirements:** A valid Indiana driver's license with a good driving history is required. Complete successful criminal background check and drug testing.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_